

**PERSONAL INFORMATION**

|  |            |                         |           |             |
|--|------------|-------------------------|-----------|-------------|
| MEMBER ID  |            | INSTITUTE               |           |             |
| CHECK ONE<br><input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. | FIRST NAME | MIDDLE NAME OR INITIALS | LAST NAME |             |
| HOME ADDRESS (NUMBER AND STREET NAME)  |            | CITY                    | PROVINCE  | POSTAL CODE |
| HOME TELEPHONE   |            | HOME E-MAIL             |           |             |

**EMPLOYMENT INFORMATION**

|   |                 |              |             |  |
|---|-----------------|--------------|-------------|--|
| CURRENT EMPLOYER                          | POSITION/TITLE  |              |             |  |
| EMPLOYER ADDRESS (NUMBER AND STREET NAME) | CITY            | PROVINCE     | POSTAL CODE |  |
| BUSINESS TELEPHONE                        | BUSINESS E-MAIL | BUSINESS FAX |             |  |

**INTERACTIVE WORKSHOP SELECTION**

Please enroll me in the interactive workshops indicated below :

**INTERACTIVE WORKSHOPS**

|                          |  |           |
|--------------------------|--|-----------|
| <input type="checkbox"/> | Leadership and Professionalism - 2 days / Octobre 1 <sup>st</sup> and 2 <sup>nd</sup> , 2009                             | 800.00\$  |
| <input type="checkbox"/> | Negotiation Skills – 4 days<br>November 5 <sup>th</sup> , 6 <sup>th</sup> and 12 <sup>th</sup> , 13 <sup>th</sup> , 2009 | 1600.00\$ |
| <input type="checkbox"/> | Communication and Relational Skills – 3 days   | 1200,00\$ |
| <input type="checkbox"/> | Competitive Bidding, Contract Preparation and Contract Management – 2 days   | 800,00\$  |
| <input type="checkbox"/> | International Business and Multicultural Skills – 2 days   | 800,00\$  |
| <input type="checkbox"/> | Ethical Behavior and Social Responsibility – 3 days  | 1200.00\$ |

**Documentation :**

English   
French

|                             |  |
|-----------------------------|--|
| Sub-Total                   |  |
| GST (5%)                    |  |
| QST (7, 5%)                 |  |
| <b>Total Amount Payable</b> |  |

**MEMBER :**

Workshop - 2 days : \$ 800 (plus taxes)  
Workshop - 3 days : \$1200 (plus taxes)  
Workshop - 4 days : \$1600 (plus taxes)

**NON-MEMBER :**

Additional charge of \$ 200 (plus taxes) per day

**IMPORTANT :** The documentation will be sent to you one week before the workshop. Therefore, it is **VERY IMPORTANT** to register at least 10 days prior to the event.

**PAYMENT OPTIONS**

Cheque     Money Order     Purchase Order  
 Visa         MasterCard     AMEX

Cardholder's Name: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_ / \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_

**COURSE MATERIAL DELIVERY**

Course material cannot be delivered to Apt #'s, P.O. Box #'s, General or Rural Delivery. Please choose one of the following options:

Business     Purolator Shipping Centre\*     Home\*\*

\* Delivered to the Purolator Shipping Centre closest to your home address.

\*\* Only select "home" delivery if the other two options are not possible. Packages will be sent "No Signature Required".

**Note: If "Home" option is chosen, you are responsible for the replacement costs of materials, if necessary.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY**

|                 |                        |
|-----------------|------------------------|
| Card Approval # | Batch #                |
| Cheque #        | Purchase/Money Order # |
| Date Processed  | Date Materials Shipped |

**APPLICATION SUBMISSION**

**Application must include full payment in order to be processed. Mail or fax to:**

Corporation des Approvisionneurs du Québec, 895, boul. du Séminaire Nord, Suite 302, Saint-Jean-sur-Richelieu, Qc, J3A 1J2  
Toll Free: 1.800.977.1877    Tel: 450.357.0033    Fax: 450.357.0044    E-mail: info@caq.qc.ca

**MODULE & INTERACTIVE WORKSHOP  
ENROLMENT FORM**

**SSCMLP SCHEDULE AND FEES\***

| YEAR 1                             |                                   |                 | YEAR 2                             |                                     |                 | YEAR 3                             |  |                 |
|------------------------------------|-----------------------------------|-----------------|------------------------------------|-------------------------------------|-----------------|------------------------------------|--|-----------------|
| SEMESTER 1 – SEPTEMBER TO DECEMBER |                                   |                 | SEMESTER 1 – SEPTEMBER TO DECEMBER |                                     |                 | SEMESTER 1 – SEPTEMBER TO DECEMBER |  |                 |
| Code                               | Title                             | Fee             | Code                               | Title                               | Fee             | Code                               | Title  | Fee             |
| M1-13                              | Supply Chain Management           | \$ 00.00        | M3-13                              | Logistics and Transportation        | \$ 00.00        | IW4-2                              | Competitive Bidding, Contract Preparation and Contract Management      | \$ 00.00        |
| IW1-2                              | Leadership and Professionalism    | \$ 00.00        | IW3-3                              | Communication and Relational Skills | \$ 00.00        | M6-7                               | Global Sourcing  | \$ 00.00        |
|                                    |                                   |                 |                                    |                                     |                 | IW5-2                              | International Business and Multicultural Skills                        | \$ 00.00        |
| <b>Total Semester 1</b>            |                                   | <b>\$ 00.00</b> | <b>Total Semester 1</b>            |                                     | <b>\$ 00.00</b> | <b>Total Semester 1</b>            |  | <b>\$ 00.00</b> |
| SEMESTER 2 – JANUARY TO JUNE       |                                   |                 | SEMESTER 2 – JANUARY TO JUNE       |                                     |                 | SEMESTER 2 – JANUARY TO JUNE       |  |                 |
| Code                               | Title                             | Fee             | Code                               | Title                               | Fee             | Code                               | Title  | Fee             |
| M2-13                              | Procurement and Supply Management | \$ 00.00        | M4-13                              | Operations and Process Management   | \$ 00.00        | M7-7                               | Supply Chain Management for the Public Sector                          | \$ 00.00        |
| IW2A-2                             | Negotiation Skills                | \$ 00.00        | M5-7                               | Knowledge Management                | \$ 00.00        | M8-7                               | Supply Chain Management for Services, Capital Goods and Major Projects | \$ 00.00        |
| IW2B-2                             | Negotiation Skills                | \$ 00.00        |                                    |                                     |                 | IW6-3                              | Ethical Behaviour and Social Responsibility                            | \$ 00.00        |
|                                    |                                   |                 |                                    |                                     |                 |                                    | <b>JUNE</b>  |                 |
|                                    |                                   |                 |                                    |                                     |                 |                                    |  |                 |
|                                    |                                   |                 |                                    |                                     |                 |                                    |  |                 |
|                                    |                                   |                 |                                    |                                     |                 |                                    |  |                 |
|                                    |                                   |                 |                                    |                                     |                 |                                    |  |                 |

\* Schedule and fees subject to change

**Understanding the Codes**

**Modules:**

**M1-13**

M – Refers to a module

1 – Refers to the module number (1 – 8)

Refers to the number of sessions in the module. Modules are 13 or seven sessions long.

**Interactive Workshops:**

**IW1-2**

IW – Refers to an interactive workshop

1 – Refers to the workshop number (1 – 6)

Refers to the number of days. Workshops are two or three days long.